



# CORONAVIRUS CLEANING REQUIREMENTS

We know that the coronavirus may remain viable for 72 hours or more on surfaces made from a variety of materials. The fastest way to spread the virus is through person-to-person contact, cough droplets and cross contamination. Therefore, you need to implement the below as soon as possible.



- ✔ Sanitiser units at all entry points (ideally touchless)
- ✔ Individual sanitisers on each desk
- ✔ Remove tea-towels and replace with blue roll dispensers
- ✔ Easy access to tissues
- ✔ Toilet roll dispensers to prevent cross contamination



- ✔ Sanitiser wipes on desks for your teams to wipe down keyboards / mice / monitors and workstations
- ✔ Sanitiser wipes unit near the photocopier for all to wipe down after they use (a photocopier can host more germs than a toilet seat)
- ✔ Sanitiser wipe units around door points to encourage staff to wipe down touch plates and door handles



It's important to use the correct materials when cleaning touch points and other frequently used areas, including:

- ✔ Correct Sanitising product to clean with
- ✔ Throw away cloths or use colour-coded cloths to prevent cross contamination
- ✔ Always wash cloths on a 60-degree wash
- ✔ Implement colour-coded mops
- ✔ Always wear gloves



Ensure cleaning regimes are both frequent and thorough in specific areas, including:

- ✔ Door handles, push plates, lifts and buttons
- ✔ Light switches and door release buttons
- ✔ Kitchen Surfaces, including taps, sinks, splash backs, microwaves and the door handles to fridges
- ✔ Coffee and tea facilities and vending machines
- ✔ Locker rooms, changing facilities, showers and toilets
- ✔ Chair arms and seats
- ✔ Desktops and work stations

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